



COLLIESTON & SLAINS COMMUNITY TRUST MINUTES MEETING 15 MAY 2006

Present: Steve Rainey, Fiona Chaplain, Susan Somner, Jack Page, Vicky McNiff, Neil Ironside, Elizabeth Hay

Apologies: Alan White, Peter Somner

Minutes of 10 April 2006 meeting proposed by Vicky McNiff, seconded by Susan Somner and approved by the Committee.

1. Action List Update not covered by items below

- John to print out presentations from CADISPA meeting and pass to Fiona
NOT DONE
- Invite someone from CATS onto the Committee
Discussion on this and how to progress their involvement. Neil Ironside will follow this up with youth workers. Roddy will try and ascertain in what way they would like to be involved.
- Vicky to ask Amenities if noticeboards could be improved
ONGOING
- Steve to contact Sally re her resignation
Letter sent thanking Sally for both starting the project and her contribution towards it
- Steve to contact Niki and ask for donation
Done and awaiting a reply from the Amenities Committee
- Vicky to follow up on Calor Gas Community of the year awards
One of the main objectives of the Amenities Committee this year – whole community needs to work towards this

Fiona to send AGM Minutes to the Committee for approval. Sheila Ritchie approved them. Three copies of architectural brief, business plan workshop report, AGM presentation and some copies of update deposited in the shop for community to view. Suggestions box left in the shop.

2. Treasurer's Update

Action List Update

- Susan to arrange for Steve to become signatory on the bank account
DONE
- Susan to contact accountant and get bank statements back and tell him we now have charitable status backdated to 8th February
Done, but still awaiting report and bank statements. She will contact him again.

Current balance as at 10 May 2006 £18725.56

Full sponsorship of £2000 raised for calendar

Gift voucher of £30 donated

In process of setting up PayPal so we can take online payments. Susan needs to get bank account verified and the Committee agreed to this.

3. Architectural Workgroup Report

Action List Update

- Jack to write questions for architectural competition
ONGOING

Five architects have now been selected. All of the architects have been given a list of those who took part in the competition and those that were successful. Jack will write a report on the decision process. Susan will put the shortlist on the web and the noticeboard.

Jack to get a Collieston print for Charles as a thank you gift for his extremely generous help and advice. Steve will draft a letter to go with it.

Fiona will give the five successful architects an update on the land availability by 9 June.

Steve reported that we can apply to *Awards for All* for a grant, with £10000 being the limit. He also reported that we had received £1000 from Formartine Area Committee re *Planning for Real*. Steve will write to Keith Newton thanking him for this.

4. Slains Estate Update

Action List Update

- Steve to contact Michael Milligan re acquiring extra land and enclose a copy of the architectural brief
Reported he is meeting with him at the end of May on site. Has given him copy of the brief
- Steve to ask Sheila to find out who the Directors are of Slains Estate
Sheila reported that they are all trustees and therefore do not need to be named

5. Aberdeenshire Council Update

Report on meeting with Social Work Department

Steve reported that Sally had meet with the above, but that it had not been a very successful meeting. Contact report given. They will review again when facilities available. Follow this up later.

6. Funding Strategy Workgroup Report

Action List Update

- Steve to contact Sally re step by step community groups guide to obtaining finance for energy renewables
DONE
- Steve to contact Sally re register our interest with the Scottish Land Fund
Steve reported Sally had sent them a copy of our Memorandum and Articles of Association. Need to follow this up and find out if new or old template was used

7. Business plan Workgroup Report

Action List Update

- Alan to write narrative for Business Plan
ONGOING
- Steve to circulate draft workshop report
DONE
- Steve to contact Rob Nash re tourism
ONGOING

Workgroup has still to meet. Alan has updated the text as a result of the workshop and Vicky has started an action list based on the groups - she distributed this.

Vicky proposed that we approach Amenities Committee members and ask them to work in some of the workgroups.

We need skill sets of everyone on the Committee and we have to include CVs.

Workgroups need to get together and think about people who could join these groups. Give report back at next meeting.

Sarah Menizes of CADISPA sent report on workshop and Steve will circulate this.

8. Legal issues

Action List Update

- Steve to contact Sheila Ritchie re business plan and vat registration for building and letting accommodation
ONGOING
- Steve formally stood down as Chairman of CASCT Management Committee, but was willing to stand again. Elizabeth proposed and Vicky seconded his nomination as Chairman and Committee unanimously agreed.

9. AOB

- Elizabeth will get hard data on the robustness and energy saving of the new windmill at the Forvie Centre when we get close to construction.
- Several Committee members met with a representative of Development Trusts Association (DTA). Our application will go before their next board meeting with a recommendation for approval and has also been passed to DTA in London for their approval. Volunteer required to attend conference in Dundee on 4th-5th June.
- Elizabeth suggested that new directors needed a list of responsibilities. She has such a list and will pass this on.
- Steve to circulate details from Company House round the other directors.
- Fiona and Alan proposed a joint meeting with the Amenities Committee which Vicky as joint representative should chair. Committee agreed and Vicky to arrange.
- Neil reported that it could take a long time to go through the paperwork for the handover of the hall and suggested we consider beginning proceedings. Steve will write to Keith Newton and seek his opinion on this matter.
- Andrea Faulkner of ekos.co.uk market research company employed by Rural Voices wanted to arrange a workshop on the outcomes of our research. Steve had already had a long telephone interview with her and we had also previously sent a report. Committee felt it was too soon to have another workshop. Steve will reply that we do not wish to follow this up meantime.

10. Date of Next Meeting

- **Monday 12 June at Steve Rainey's**