

## Coastal Café report to Collieston Amenities AGM 29<sup>th</sup> September 2006

A very few words about the Coastal Café – more detail is contained within the accompanying folder – please have a look.

A couple of weeks before the end of the summer term, the Collieston action for Teens group – more simply known as Cats, and comprising of Laura's Penny and Junor, Fraser, Tom, Josh, Rhyannon, Zoe and Ruari, came up with the idea of running a café in the community centre for the middle five weeks of the summer holiday. It would operate Thursday through Sunday 1pm – 3pm except during Gala week.

After a conversation with sally, they were directed to make contact with Neil Ironside from Community Learning who advised them on the way forward.

In a series of meetings, the kids worked through what would be required to make their project a success. Meeting every Monday night, they identified the following areas –

- The need for publicity locally
- Employment contracts and employment law
- The need for training – particularly food hygiene
- Business plans/forecasts/rates of pay and how to fairly distribute tips
- Need for reliable adult supervision – see the contract we had to sign
- Environmental health issues, and thanks to Colin Nicol the Environmental Health Officer in Ellon for some really helpful information.
- Staffing rotas
- Dress codes and thanks to First Zipper for their help with the T shirts
- They needed to come up with a name and a logo
- How they would run their finances

These issues were thrashed out before contacting HM Revenue and Customs and Forms P46 were obtained.

The name was chosen.

Designs for the logo were presented and agreed and many thanks to Colin White who gave his time and expertise to produce the logo on the computer. Total Support Training, courtesy of Dan's mother took place on June 12<sup>th</sup> and once menus and prices had all been agreed, they were ready to go and the rest as we know was a great success.

All the details are here including press cuttings and a break down of finances. Finally, at the back of the folder, are all the fantastic comments from people who used the facility. Please take a minute to look through.

At this point, I would like to thank everyone who gave their time, who baked, or contributed in other ways and particularly by attending and supporting the project.

Thank You.

Julie Swan, Collieston Amenities Committee